

# City High Middle School PTSA Budget

REVENUE			2022/23 PROPOSED BUDGET
	Balance Forward		\$44,000.00
<b>Direct Public Support</b>			
		<i>Corporate/Business Contribution</i>	
		<i>Donation</i>	\$800.00
		<i>Individual Contributions</i>	\$1,000.00
		<i>Non-Drive Memberships</i>	\$500.00
<b>Fundraising</b>			
		<i>Fall Membership Fund Drive</i>	\$10,500.00
		<i>Event Income** :</i>	\$18,000.00
		<i>- Feed the Teachers</i>	
		<i>- Chili Cookoff</i>	
		<i>- RAHM</i>	
		<i>- Spring Fund Drive</i>	
		<i>- Auction</i>	
		<i>LMCU Interest Income</i>	\$300.00
		<i>Taxable Merchandise Sales</i>	\$200.00
<b>Pass Through Income</b>			
		Merchandise Sales	
		Starting Cash	
<b>TOTAL FUNDRAISING</b>			<b>\$31,300.00</b>
<b>TOTAL REVENUE</b>			<b>\$75,300.00</b>
<b>EXPENSES</b>			
<b>Business Expenses</b>			
		<i>Accounting Fees</i>	\$1,700.00
		<i>Bank Fees</i>	\$30.00
		<i>Insurance</i>	\$700.00
		<small>Increase from \$565 b/c added Media Coverage</small>	
		<i>Professional Organization Fees (CNA, etc)</i>	\$300.00
		<i>Miscellaneous</i>	\$100.00
		<i>Dues and Memberships (MI PTA)</i>	\$1,500.00
		<i>Quickbooks</i>	\$1,015.00
		<small>Increase from \$960 b/c price increase from Quickbooks</small>	
		<i>State Sales Tax</i>	
		<i>Shopify #</i>	\$300.00
<b>TOTAL BUSINESS EXPENSES</b>			<b>\$5,645.00</b>
<b>Community Support/Counseling Office</b>			
		<i>Cafeteria Hand Sanitizer</i>	\$160.00
		<i>Community Care Holiday Gift Cards</i>	\$500.00
		<i>Emergency Family Funds (by application/counselor referral)</i>	\$250.00
		<i>Membership Meet &amp; Greet Event</i>	\$750.00
		<i>Memorial/Special Recognitions/Secretary Day</i>	\$150.00
		<i>Community / Family Gathering (Spring)</i>	\$500.00
		<i>Open House (Fall)</i>	\$250.00
		<i>Orientation/Schedule Pick Up Day</i>	\$100.00
		<i>PTSA Meetings</i>	\$100.00
<b>TOTAL COMMUNITY SUPPORT/COUNSELING OFFICE</b>			<b>\$2,760.00</b>

<b>Fund Development</b>			
		<i>Event Expense (RAHM, Millionaire, Chili Cookoff, Membership Drive, etc...)</i>	\$2,800.00
		Other	\$100.00
	<b>TOTAL FUND DEVELOPMENT</b>		<b>\$2,900.00</b>
<b>Grade/Classroom Support</b>			
		<i>City Voice</i>	\$500.00
		<i>Debate Registration</i>	\$500.00
		<i>SAT/Personal Project/Exams Treats</i>	\$400.00
		<i>Field Day/School Activity Days</i>	\$500.00
		<i>Field Trip/Learning Experience Scholarships</i>	\$800.00
		<i>Musical Theatre***</i>	\$1,500.00
		<i>Student-Led Emerging Opportunities</i>	\$1,000.00
	<b>TOTAL GRADE/CLASSROOM SUPPORT</b>		<b>\$5,200.00</b>
<b>Operations</b>			
		<i>Books/Subscriptions/Reference</i>	\$100.00
		<i>Merchandise Purchases</i>	\$100.00
		<small>Added to purchase items for selling on website</small>	
		<i>Office Supplies</i>	\$100.00
		<i>Postage and Mailing</i>	\$100.00
		<i>Printing and Copying</i>	\$50.00
		<i>Technology</i>	\$200.00
		<i>Website Support and Expenses</i>	\$100.00
		<i>Communication Expense #</i>	\$200.00
	<b>TOTAL OPERATIONS</b>		<b>\$950.00</b>
<b>Pass Through Expenses</b>			
		<i>Other</i>	
		<i>Honors Society Scholarship Fund</i>	
		<i>Starting Cash</i>	
	<b>Principals Fund</b>		<b>\$1,000.00</b>
<b>Scholarships</b>			
		<i>Hovenkamp Scholarship</i>	\$1,020.00
		<i>Huppert Scholarship</i>	\$1,020.00
<b>Teacher Support</b>			
		<i>Hospitality (conference meals, staff room treats, etc)</i>	\$800.00
		<i>City High Staff Annual Grant (\$150/each) ##</i>	\$7,750.00
		<i>Teacher Opportunity Fund</i>	\$1,000.00
		<i>Year End Gift Card Teacher Appreciation</i>	\$1,000.00
	<b>TOTAL TEACHER SUPPORT</b>		<b>\$10,550.00</b>
<b>TOTAL 2021-22 EXPENSES</b>			<b>\$31,045.00</b>
<b>NET REVENUE</b>			<b>\$44,255.00</b>
*Any questions about the budget can ALWAYS be directed to PTSA Treasurer, Sam Svacha, at treasurer@cityptsa.com			
* The State of Michigan PTA holds our non-profit status and we are bound by their regulations. They strongly suggest a rollover budget of one FY expenses. We have maintained the rollover of one typical years expenses. As noted above, there is some wiggle room here.			

\* The overall PTSA budget also includes subaccounts for: Band, Orchestra, Choir, Musical Theatre, Debate, Senior Grad, CFE, Zoo School and Blandford School. Those subaccounts are NOT included in this budget and are instead voted on by each subcommittee each year. The PTSA still maintains fiduciary responsibility over these sub accounts but allows for committees to autonomously create their budgets.

\* Pass through income/expenses are included here as zero. Those are in/out that are determined as starting cash is needed or items are purchased for resale. All fundraisers for specific classes (class shirts,NHS etc...)

\* The "Dues and Membership" line item is \$5.50 of every membership and \$40 membership to be part of the Mi PTA. As noted above, we maintain non-profit status by being members of the Michigan PTA.

\* The "Professional Organization Fee" is a membership with the Creston Neighborhood Association. We started this relationship last year and hope to continue this valuable partnership, as budget allows.

\*\* Event Income includes all activities apart from Fall Fund Drive, this gives us flexibility on what each event will bring in. The list is nonexhaustive, new events can be added

\*\*\* Amount increased due to having 3 productions this year

# New expenses created for new shop platform and new committee

## Grants for each teacher and each administrative department (Admin, Attendance, Health, Counseling), this has been increased compared to last year to include all departments at City High