

City High-Middle PTSA (PTCC)

Membership Meeting • 7 p.m. - 8 p.m., September 21, 2022

**ZOOM Meeting ID# 311 848 5660, Passcode: i6f292
and/or City High Middle School, Room 108**

For those on ZOOM:

Please enable audio (members must be able to hear and respond to each other) but stay on mute unless speaking. Feel free to use the chat feature!

Please enable video (only if you are comfortable using that feature).

Identify yourself by name each time you speak (especially if video is not enabled).

Meeting presiders may utilize the “mute participants” tool so a presenter can be heard.

Meetings are recorded and published to YouTube.

Draft - Agenda - Draft

1. **Call to Order, Welcome, Establish a Quorum (10)**
 - a. **Member introductions**
2. **Approval of Previous Meeting Minutes (June, 2022)**
3. **Approval of Current Agenda (*additions, changes*)**
4. **PTSA 101**
 - a. **Executive Board introductions**
 - i. Board shadows (for potential positions next year)
 - b. **Governance and By-Laws**
 - i. Mission/vision/goals
 - ii. Fundraising and community building
 - c. **How do meetings work?**
 - d. **Typical agenda & meeting formats**
 - i. The purpose of a pre-published question document
 - e. **PTSA Committees**
 - i. Standing committees
 - ii. New or revised committees: DEI, Auditorium Capital Campaign, Hospitality (+City Food to Families)
 - f. **Events and Fundraisers for 2022 - 2023**
 - i. Membership Drive begins October 1, 2022
 - ii. Meet & Greet October 19, 2022
 - iii. The rest!
 - g. **Other Board updates**
 - i. 2022 - 2023 Approved Budget
5. **City Admin Updates, Questions,**
6. **Committee/Community Updates if any**
7. **Comments/Questions**
8. **Adjournment**

Our next meeting will be an open Meet & Greet - there will not be a meeting agenda again until November. **Join us at the Golden Age at Creston Brewery (upstairs) 1504 Plainfield NE, Grand Rapids, MI 49505 - all are welcome!** The PTSA will provide desserts and there will be a cash bar.