



**City High-Middle PTSA (PTCC)**  
**ZOOM Meeting ID# 687-900-9733**  
**Membership Meeting • 7 p.m. - 8 p.m., November 18, 2020**

**Prior to Meeting**

Please enable audio (members must be able to hear and respond to each other).  
Please enable video (if you are comfortable using that feature).  
Identify yourself by name each time you speak (especially if video is not enabled).  
Meeting presider may utilize the “mute participants” tool so a presenter can be heard.

**Draft Minutes**

1. **Call to Order, Welcome, Establish a Quorum.** *7:01 start, 38 attendees, quorum established.*
2. **Approval of Previous Meeting Minutes** (these are posted on our website [cityptsa.com](http://cityptsa.com), were sent out via email on 11/11/2020 and are linked in the zoom chat for your review) - *approved by show of hands.*
3. **Approval of Current Agenda** (see notes in 2nd agenda item); *additions, changes are done through a motion. Addition:*
  - a. Mr. Antuma, IB Coordinator. Proposal added by member approval in a show of hands.
    - i. Seniors 4000 word essay, time and effort required. Outlines now going to rough drafts. Request - incentivize this massive effort/excite students to participate in virtual writing sessions. Writing days (3) for process was done in past where students were pulled out of regular classes and given time to write. Virtual will be “asynchronous” (can’t be required) so support needed to encourage participation to get significant work done. The days that are suggested are Friday 11/20 (asynchronous) and Monday and Tuesday in the afternoon during Asynchronous time.
    - ii. Questions: How much requested? Amount \$250 in gift cards for a raffle for those attending all 3 sessions. City family companies and/or local businesses being considered for gift card purchases.
    - iii. Treasurer: budget \$400 set aside for SAT snacks, etc. Some of this won’t be used since we’re not in-person now. We can afford it.
    - iv. Saroya question: Historical context: is this setting a precedent that we can’t keep up? Charlie VanderVliet says this hasn’t been done here before. But she feels it is justified to balance out missing the full days of “required” work on this effort.
    - v. Angela reminds us of one precedent - we did reward/congrats to Juniors last year to incentivize a volunteer effort to take the optional SAT.
    - vi. *Motion to approve - yes; seconded; a majority voted yes. None appeared to oppose.*

#### 4. Listening Session/Q&A with City Administrators regarding school implementation plans - Mr. Huppert, Principal

- a. Extrinsic motivation is worth trying (to support Mr. Antuma's effort for seniors) since virtual learning is showing disparities in engagement for students.
- b. Student idea that may become a funding request this month: Prompting each other to get out of the house (as safety allows), post a pic of art in your neighborhood, make your own art and share a pic...to encourage creativity and sense of adventure during these too-virtual times. Raffle proposal.
- c. Thanks for attending virtual conferences if you could. 6 hrs per semester (10 min. increments). Same amount of time as before/in-person conferences. Signup Genius process. High demand - good response even though not everyone could get on the schedule. Reach out to teachers if you still want some form of face-time.
- d. College stuff: We are encouraging students to take the SATs even though many colleges aren't requiring it. it's good for scholarships, etc. Can keep taking it again to up your scores (costs \$ to take again).
- e. Clerical staff working on another materials disbursement opportunity after Dec. 8 restrictions expire (depending on if it's extended). Ex. textbooks, novels.
- f. Jan. 4 new learning plan depends on Covid numbers but planning continues. Mr. Huppert shared screens with a PowerPoint of the letter/email plan from superintendent.
  - i. If we are back in the building there will be 3 groups (2 hybrid cohorts, 1 virtual group). Alpha order for 2 hybrid groups. Block schedule. M Th classes 1, 3, 5, 7. T F classes 2, 4, 6, 8. Example, on Monday Cohort B and virtual students will receive online instruction for first part of class while Cohort A will receive same lesson in person. Then each group will continue to work for the second part of class, whether in classroom or in virtual breakout rooms. Improves linear lesson among groups and keeps screen time at a certain level, esp. for virtual students. This is GRPS approach for all high school students. And allows IB plan to work and original/usual block schedules to remain the same.
  - ii. Same teachers? Yes. Possible change is that teachers may stream from home if they are unable to be in the bldg because of illness, childcare needs, etc. We don't expect many City teachers to need this option.
  - iii. Symptom reminder - should I send my kid to school? Check this guide.
  - iv. Let the school know if a student tests positive or has been exposed to someone testing positive. That will trigger a letter from school to all students advising of next actions for you to take if any.
  - v. Masks: required (many forms are acceptable). Accommodations may be made on an individual basis - contact City office to discuss your situation.
  - vi. Cleaning: Wed. deep clean top priority. GRPS working to hire more cleaners. In-person students will be asked to help with wiping surfaces throughout the day.
  - vii. Meals: In-person will allow for use of the cafeteria because it's broken down into small enough groups to be properly distanced. Grab & Go meals 12:30-1:30pm M-F for virtual and hybrid students.

- viii. Tech reminders: 301-1111 for help/repairs.
  - ix. Transportation: 819-6100 new hotline you can use. Bus passes coming in the mail to high school students. Middle school buses have a plan to maintain 6ft distance for safe transportation with siblings sitting together.
  - x. Update your consent forms if you haven't already so you can keep getting school communications.
  - xi. Dashboard at GRPS.org to monitor our county status and district's decision points: Positivity rate will need to be 5% or less to consider going to hybrid/in person school (we are at 13% now). And 1-5 cases per 100K persons in Kent County. 3 out of 4 decision metrics now are bad, thus we are staying virtual.
  - xii. Questions:
    1. Selection of hybrid or virtual: refer to letter and email from last week. You have your last selection as default. If you want to change, use the active link from the GRPS email or Email Ms Albin (local building discretion is being encouraged). Email Ms Albin for cohort A&B change for family schedule needs. Note: if you test positive for Covid-19 your option will need to change to virtual for a time.
    2. Transportation: contact Dean or use new hotline for changes and questions.
    3. These are difficult decisions and if there are changes overall with improved case numbers, etc. we will be given new opportunities as available. Is this choice for whole semester or just marking period? Probably semester, but can change if our case numbers change. Please reach out to the administrative team if you need to make changes, they will do all they can to accommodate changes.
    4. New student orientation possible? Yes, counselors have been working on a virtual tour. Find in Open House document for an overhead view walk-through to show layout. Includes IB info, too. Mr. Antuma shared this link in the chat for City Tour video:  
<https://drive.google.com/file/d/1yYWPVc6vd5KgiDTAlgcFDs6APepBOMJv/view>  
 Student Maddie shared that Student ambassadors are working on this, too.
    5. Clarification: If school stays all virtual, keep same schedule we have now? Or switch to the new schedule anyway?  
*Stay on current virtual schedule if we stay all virtual in January. New schedule for all will only start once we start in-person/hybrid model.*
- 5. Executive Board Updates and Committee Updates** (if time allows, otherwise they will be provided in writing and attached to minutes of this meeting) - will be shared in writing - time was up.
- 6. Adjournment at 8:11 pm** with a motion by Elizabeth and seconded by Paula.

**Next Meeting is December 16, 2020 at 7pm**

<https://zoom.us/j/6879009733>

Please use this [link](#) to submit questions in advance of the December meeting.